

ENGL302 DUAL SUBMISSION FORM

Dear Professor:

Your student, _____, is currently enrolled in ENGL302, Advanced Composition, which fulfills one of the two University composition requirements. According to the Faculty Senate (1981), ENGL302 is designed to reinforce writing skills and assignments in the students' major course of study.

An important component of the approved plan is the opportunity for students to submit a paper assigned in another class for review and evaluation in ENGL302. Students follow the stages of the writing process in completing their assignment, receive comments on drafts from the ENGL302 professor and other students, adapt the paper for audience, and make appropriate revisions. Such papers count for credit in both courses.

The student is requesting permission for dual submission for the attached assignment. Please indicate your knowledge and approval of this request by signing below. If you have any questions, please feel free to contact me.

Thank you.

ENGL302 Professor

Date

Office Phone Number

E-Mail Address

Major Course Professor

Date

Office Phone Number

E-Mail Address